

**TOWN OF TREMONT  
REGULAR SELECTMEN'S MEETING  
TREMONT COMMUNITY BUILDING  
MONDAY, APRIL 10, 2006  
5:00 PM**

1. CALL TO ORDER

The April 10, 2006 meeting of the Select Board was called to order by Chairman Scott Grierson at 5:00 pm.

2. ROLL CALL

Present were Chairman Scott Grierson, Selectmen Heath Higgins and Charlie Dillon, Town Manager Millard Billings, Recording Secretary Debbi Nickerson. Members of the public present were Keith Higgins, Mark Good – Islander, Steve Fellis – EL Shea Inc., Thomas Young – Associated Builder's, Jimmy Schlaefer, David Schlaefer, Greg Johnston – CES and Mel Atherton.

3. ADJUSTMENTS/ADOPTION OF AGENDA

None

4. APPROVAL OF MINUTES

Chairman Scott Grierson asked to have several motions reviewed by listening to the tapes and amended.

**Motion** made by Selectman Charlie Dillon, with second by Selectman Heath Higgins, to table the April 3<sup>rd</sup> minutes for further review. Motion passed by a show of hands 3-0.

5. APPROVAL OF WARRANTS

Selectman Charlie Dillon asked what a \$120,000.00 check was for. Town Manager Millard Billings explained at the last meeting the Selectmen had requested the money be moved to the Reserve Account. Chairman Scott Grierson asked about a check for \$244,326.00 was for. Town Manager Millard Billings explained that the check was to move previous year's surplus from the Checking Account to the Reserve Account.

**Motion** made by Selectman Charlie Dillon, with second by Selectman Heath Higgins, to approve Warrants 117 – 122. Motion passed by a show of hands 3-0.

6. PRE-BID CONFERENCE FOR TOWN OFFICE PROJECT

Selectman Heath Higgins recused himself from any of the pre-bid conference – he is an employee of EL Higgins, who is bidding on the project.

A. Discussion of Bid Packets (see attached)

Town Manager Millard Billings went over the Bid Packet with the contractors that were present.

1. Invitation to bid
2. Instructions to bidders
3. Exhibit 1;

- a. Bid Proposal Form  
Space for the Total Bid and Cost Saving Alternatives
- b. Bid Schedule
- 4. Exhibit 2; Exceptions to Specifications
- 5. Exhibit 3; Agreement
- 6. Addenda number 1

B. Discussion of Plans

Completion date is December 1, 2006. Plans and specs are available for \$120.00. The foundation is in and any site work/landscaping is not in the scope of this contract. The Septic System is in. Chimney and walkways are not included.

Selectman Kathi Thurston arrived at 5:17 pm.

C. Discussion of Building Specifications

Exhibit 1 should read a Bid Bond not a Performance Bond.

D. Questions or concerns of Prospective Bidders

One contractor wanted to be sure the cement block chimney, vaults and elevator shaft are not included in the bid – that all masonry has been removed. Town Manager Millard Billings explained the vaults and elevator shaft have been removed, but the chimney is still included. And the block is filled. Another contractor wanted to be sure there was no particular place the Selectmen wanted to save money. The Selectmen stressed that anywhere they could save money would be great. Another contractor asked what percentage of the bid bond would be required. It was explained that they are requiring proof of the contractor's ability to become bonded.

E. Other

The town meeting is May 9 and the Selectmen can not make a decision until after that date. The contractors that were present did not have a problem with this requirement.

The present bidders were invited to the site with Steve Wilson, the Clerk-of-the-Works.

7. NEW BUSINESS

**Motion** made by Selectman Charlie Dillon, with second by Selectman Heath Higgins, to move to 7. B. to 7. A.'s position. Motion passed by a show of hands 4-0.

A. AGENDA ITEM 7. B. UPDATE NEW TOWN OFFICE

DOT will not approve the existing north driveway, it needs to be relocated. The well is in. They hit water at 190 feet with a flow of 30 gallons per minute. The foundation is in. One section of the parking lot is very close to a steep drop-off. Greg Johnston suggested he would stop on his way by tonight to see what could be done.

B. AGENDA ITEM 7. A. WINTER ROAD MAINTENANCE CONTRACT

One bid was received for \$387,000.00 from Doug Gott & Sons. Selectman Kathi Thurston said she has spoken to Johnny Goodwin and others and it is time to do it ourselves. Chairman Scott Grierson spoke for doing our own plowing. Selectman Heath Higgins said he felt the town should own a backhoe and a new 1 ton truck and there are plenty of part-time truck drivers. Selectman Charlie Dillon said he spoke to a Swan's Island Selectman who felt they should have never started doing their own plowing.

**Motion** made by Selectman Heath Higgins, with second by Selectman Kathi Thurston, to reject the snowplow bids. The Town of Tremont will be handling their own snowplowing. Motion passed by a show of hands 3-0-1. Selectman Charlie Dillon abstained – he is an employee of Doug Gott & Sons.

**Motion** made by Selectman Charlie Dillon, with second by Selectman Kathi Thurston, to move from the agenda 8. to 11. Motion passed by a show of hands 4-0.

8. AGENDA ITEM 11. OTHER

David Schlaefter told the Selectmen that the Ferry Terminal Float needs work and he thinks he can fix it with a fifth-wheel. The cement bulkhead is on DOT property. Mr. Schlaefter suggested giving this to the Harbor Committee and contacting Frenchboro for help with the DOT and maybe the cost.

9. AGENDA ITEM 12. SET DATE FOR NEXT MEETING

April 24, 2006 at 6:00 pm, invite Tony Smith with ADD to the meeting

10. AGENDA ITEM 8. OLD BUSINESS A. ANNUAL BUDGET

The Selectmen reviewed the corrections they made to the budget and warrant article previously and made some additional corrections. Article 13 was changed to read, *The Board of Selectmen will give a status report and recommendation . . .* and in Article 27 the dollar amount was changed to \$330,300.00.

**Motion** made by Selectman Heath Higgins, with second by Selectman Charlie Dillon, to accept the Warrant with those two corrections, the typo and the numerical error. Motion passed by a show of hands 4-0.

**Motion** made by Selectman Charlie Dillon, with second by Selectman Heath Higgins, to go to Agenda Item 10. Motion passed by a show of hands 4-0.

11. AGENDA ITEM 10. SUGGESTIONS/COMMENTS FOR NEXT MEETING

None in addition to Tony Smith with ADD

12. AGENDA ITEM 9. TOWN MANAGER'S ANNUAL EVALUATION

**Motion** made by Selectman Charlie Dillon, with second by Selectman Heath Higgins, to go into executive session pursuant to 1 MRSA § 405(6) (A) to discuss annual personnel evaluation of the Town Manager. Motion passed by a show of hands 4-0. The Selectmen went into executive session at 6:40 pm.

**Motion** made by Selectman Heath Higgins, with second by Selectman Kathi Thurston, to come out of executive session at 7:27 pm. Motion passed by a voice vote 4-0.

13. ADJOURN

**Motion** made by Selectman Heath Higgins, with second by Selectman Charlie Dillon, to adjourn. The meeting was adjourned at 7:30 pm.

Respectfully Submitted,

Debbi Nickerson  
Recording Secretary

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Scott Grierson

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Charlie Dillon

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Heath Higgins

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Katharine Thurston